

# Welcome to



## MERA YUVA BHARAT

An initiative with focus on Youth Led Development in India

Dept. of Youth Affairs, Min. of YAS | Digital India Corporation, MeitY





### **Step 1** Navigating to Partner Registration



#### www.mybharat.gov.in





#### Select 'Partner' from the dropdown (Get Started >> Partner)

### **Step 2 Proceeding the Registration**







### **Step 3 Mobile Number Verification**

- Enter your Mobile Number/ Email Id
- Click "Generate OTP"

Sign up
Generate OTP
Sign in to an existing account

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### **Step 4 Enter OTP**

- Enter your **OTP**
- Click "Sign In"

96	
MY Bharat has sent you an OT (xxxxx4042). OTP will be vali	P to your mobile d for 10 Minutes.
Enter OTP*	Ø









### **Step 5 Enter your details**

- Enter your **Details**
- Viz state , district, block/ulb, pincode

		~
Date of Birth		
		~
		~
		~
🕤 Urban 🔿 Rur	ral	
		~
8		
I consent to term	is of use.	
	Submit	
And the second	2.2 0	

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## **Step 6 Provide Organization Details**

- Select the "Organization Type" – Government
- Write name of the Organization – Ministry of Education
- Write the "Address"
- Select the Correct "State" & "District"
- Enter "Pin Code"
- Enter Landline No. (Optional)
- Click "Next"

Organization Details Organization Type\* Government Organisation Organization Name\* / - - Organisation Name - -Raiasthan Police **Uttar Pradesh Police** Guiarat Police Maharashtra Police Uttarakhand Police **Odisha Police** Ladakh Police Madhya Pradesh Police **Tripura Police** J&K Police Haryana Police **Mizoram Police** Karnataka State Police Assam Police **Telangana Police** National Youth Festival 2024 Punjab Police **Goa Police Chhattisgarh Police** Andaman & Nicobar Police Ministry of Panchayati Raj Ministry of Education Indian foundation of arts

Note – The mandatory fields are marked with \*

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Conta Informa	ct tion	
		~
		1
		2

## **Step 7 Provide Contact Information**

- Enter Your "Full Name" as per Aadhaar Card
- Provide "Date of Birth" as per Aadhaar Card
- Select the "Gender"
- Enter "Mobile Number"
- Enter "Email Address"
- Enter "Address"

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	Organization Details	>	Info	rmation
Name*				
Date of Birth*				
	~		~	1990
Gender*				
Male	Fem	ale		Others
Mobile Number*	D			
Email Address*				
	nail.com			
Address*				
<		-		
I agree to	the T&C to be a part	Of My Bhara	ıt	

#### Note – The mandatory fields are marked with \*







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	Organization Details	>	Info	rmation
Name*				
Date of Birth*				
	~		~	1990
Gender*				
Male	Fem	ale		Others
Mobile Number*	D			
Email Address*				
	nail.com			
Address*				
<		-		
I agree to	the T&C to be a part	Of My Bhara	ıt	

#### Note – The mandatory fields are marked with \*







### **Registration Successful**

**Congratulations!** 

You've successfully registered as Partner on Mera Yuva Bharat.



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### Login as Partner

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### **Step 1 Navigate to Login Page**



select Partner

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### **Step 2 Enter Mobile Number/Email Address**

- Enter your registered Mobile Number/Email
   Address
- Check the box "Terms of Use"
- Click "Sign In"

Sign	n In to your a
Ente	er Mobile number consent to terms
	Return

www.mybharat.gov.in







### **Step 3 Enter the OTP**

- Enter the OTP
- Click "Sign In" again

MYBharat has sent you a	n OTP to your registered mobile
(xxxxxxx6168). OTP will be	valid for 10 Minutes.
inter OTP*	Ć
	Resend OTP in 00:58

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### **Successfully Logged In**

**Congratulations!** 

You've successfully logged into the Mera Yuva Bharat portal.



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### Step 1 Select "Experiential Learning"

- After login the Dashboard Appears
- Click on "Experiential Learning"

गार् भारत		
Dashboard	Dashboard Snapshot	
Experiential Learning	My Org Volunteer Opportunity	
Organization Users	Volunteers till Date	Ongoing VO
O User Management	0	•
Youth Photo	Experiential Learning	
Moderation	Total ELP	Ongoing ELP
O Volunteer for Bharat	279	0
Discussion		
Help Center		
		Experienti Learning

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### Step 2 Add "Experiential Learning Opportunity (ELO

- Experiential Learning Page Appears.
- Click on "+Add Experiential Learning"





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	Experiential Learnings in Progress 3
ed	+ Add Experiential Learning

### Step 3 Fill the Details of ELO

Add Opportunity           Opportunity Detail           Duration (in Hours) *	ils				•	Fill the det Vacancies Category.	tails – Duration, Location, N , End/Start Date, Mode and	lo. of Functional	
Select Duration						_			
Location *	No of vacancies *	Start Date *	End Date *	Select Mode *	•	Please not	te that fields marked with $^{st}$	are	
Select District level	➤ No of vacancies	Start date	End date	Select Mode 🗸 🗸		mandator	V		
Functional Category							у.		
Communication Drafting and documentation e-Governance Event management	•								
		Imag	ge 1				Description		
• Fill a	an appro	priate	Descript	ion			You can enter maximum 1000 characters Eligibility Criteria*	Interest Show Date*	1000
• Uplo	oad a cle	ar Brar	nd logo i	mage			Select Eligibility Criteria		
(Remen	nher this	imaae	would k	ne displayed a	is a f	eatured	Upload Enterprise / Brand logo image*		
image)		mage				Preview	Drag and Drop files to upload     Or     Browse		
• Afte	r enterin	g all de	etails Clie	ck Preview. <sup>L</sup>		-4D	Supported files: Jpeg, JPG, PNG	J	

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#### Image 2

### **Step 4 Review & Publishing**

- Now Review the details you entered.
- If correct, Click "Publish" button at the bottom right.





\*Save the current progress as Draft by clicking on "Save as draft" and continue later anytime.

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arning Program		
	No of openings	
	(Save as draft)	Publish
	Conce as under	

**AND SPORTS** 

### **ELO Successfully Published**



**Congratulations!** 

You've successfully created and posted an Experiential Learning Opportunity (ELO) on the Mera Yuva Bharat Portal.

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### Youth's Interest Approved by Partner and Assigning Task

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### Step 1 Go to Experiential Learning



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### Step 2 Select the Live ELO

### Select the "Experiential Learning Opportunity (ELO)"

Dashboard	All Live Completed Hold Archived Assig	gned Cancelled
Experiential Learning		
Organization Users	(2)	2
O User Management		
Youth Photo Moderation	XXXXX - Experient	XXXXX Experient
O Volunteer for Bharat	Functional Category :     Human Resource management     Einance Management	Functional Category :     Human Resource management     Finance Management
Discussion	<ul> <li>+3 more</li> </ul>	<ul> <li>+3 more</li> </ul>
Help Center	Last Date : 11 Oct 2023	Last Date : 03 Oct 2023

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### Step 3 Approve/Reject Candidates

- Scroll Down and view the list of Youth
- Check the Candidate Details
   & Qualifications
- Click "**Reject**" or "**Approve**" as per your discretion.





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ï	0	9
	Applicants approved by you	Applicants completed opportunity
Ļ	0	0

### **Step 4** Assign Tasks to Candidates

#### Fill the Task Details and Submit.

Task Details			
Task Title	I		
			1
Task Type		~	weightage percentage
			You have 100 weighted percentage remaining out of 100.
Start Date			End Date
ראן Description*			

Note\* The task is assigned after this step.

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### ELO – Request Approval, Task Assignment and Evaluation

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# Step 1 Navigate to "Experiential Learning (ELO)"

### Click on "Experiential Learning"





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### Step 2 Go to "Approved"

#### Click on "Approved"



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### **Assigning** the Task

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### Step 1 Assigning the Task

- Click on "Assign"
- Click on "Yes"



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Email Id : control devi@gmail.com Phone : 0807005456 Active Since : 19 Sep 2023 01:26PM Location : 04070070707100, 1
 Functional category :
<ul> <li>Human Resource management</li> </ul>
<ul> <li>Finance Management</li> </ul>
<ul> <li>Drafting and documentation</li> </ul>
Qualification : Graduation
Age : 64
Should Yuva Update tasks on platform?
Yes No Cancel

### Step 2 Filling the Details

Fill all the required details in the form and submit.

Task Details*			
Task Title			
			100
Task Type	~	weightage percentage	
		You have 100 weighted percentage remaining or	it of 100.
Start Date		End Date	
Description*			
			300



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All Mandatory fields are marked with \*



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### Step 1 Open the respective ELO

#### Go to "Experiential Learning" and Click on the respective ELO



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### Step 2 Going to Submitted ELO



- Click on "Submitted"  $\bullet$
- Click on "Evaluate"  $\bullet$



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### Step 3 Navigate to Evaluation

#	Task Title	Task Type	Weightage(%)	Task Details	Timeline
3	Task1	Interview	50	Testisting www.google.com	Start Date: Due Date:
2	Task1	Interview	50	Testisting	Start Date: Due Date:

#### Click on "Evaluate" button



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### Step 4 Evaluation Completed

Dashboard	← Check Submission	
Experiential Learning	Sapnawat1 - Experiential Learning Program	50
Organization Users		Reward Points
User Management	Task No.: 1 Task Type: Interview Start Date: 20 Sep 2023 End Date: 3	30 Sep 2023
Youth Photo Moderation		
Volunteer for Bharat	XXXXX 11 Feb 1959	Eile not found
Discussion	Description	
Help Center	Task1 is completed by youth	Logo Submission
	50 S	Add Rating
		****

Add Rating and complete the evaluation.

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### **How Partner Adds Event and Community** Engagements

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### Step 1 Select "Events"

- After login the Dashboard Appears
- Click on "Events"

# Evelos



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### Step 2 Navigate to "Add Events Page"

Events	+ Add Event
All Live Hold Pending for Approval Cancelled	
	No Events found for your State/UT

Click on "+Add Events" Button



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### Step 3 Fill the Details of Events

Fill in all the required details of the Events. For Example:

- Event Type
- **Event Name**
- Partner Name
- Highlights
- About Event
- No. of Days
- Last date to show interest  $\bullet$
- Event Time & Dates
- Event Age Group
- Activity Lineup

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Basic Details	
Event Type *	
$\odot$ Voter Awareness Programme $\odot$ Block Level Sports Meet $\odot$ Declamation on MYBharat $$ Other	rs
Event Name*	
Enter event name	
	10
Specialization	
Select Specialization	
Partner Name*	
Select partner	~
Highlights *	
	10
	Add More
Event Description*	
Event description	



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MINISTRY OF

**ND SPORTS** 



### Step 4 Sending for Approval

- Upload Logo/Image related to Event
- Click "*Send for Approval*" button at the bottom right.





**Note**\* The process for Uploading both the Events & Community Engagements are same for NGOs & Youth Club.









### Step 5 Review "Pending Approval"

li Liv	2 Hold	Pending for Approval	Cancelled	
		LO		
		CO		
YU	VA MAHA	MAHOSTAV 2023		
0	×	XXXXXXX		
1	J XXX	XXXX	harrente	
60	15-29 уе	ars.		
Last	Date : 31 C	ctober, 2023		
		Edit Event Add Galle	TV I	

You can check for Approval St Tab.

The event will become live after approved by the Portal.

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### ou can check for Approval Status in "Pending for Approval"

THANK YOU

